



DALTON CONVENTION CENTER
2211 TONY INGLE PARKWAY DALTON, GA 30720
 TELEPHONE: (706) 272-7676 FAX: (706) 278-5811
E-MAIL COMPLETED FORM TO: matt@daltontadecenter.com



MATERIAL HANDLING SERVICES

ORDER DEADLINE DATE: AUGUST 20, 2021		SHOW DATE: SEPTEMBER 14 - 15, 2021
SHOW NAME: FLOORTEK 2021 COMPANY NAME:		BOOTH NO:
PRINT NAME:	SIGNATURE:	DATE:
TELEPHONE NUMBER:	E-MAIL:	FAX NO:

This form need only be filled out if you are shipping items (as opposed to physically bringing them with you on the setup days) greater than 50lbs in weight, if you require access to our loading docks, or if you require assistance getting your materials into your booth (for example items needing to be taken off a truck or flatbed with the use of a forklift).

You do NOT need to fill out this form if you are shipping items less than 50lbs in weight or are bringing in items yourself that you can unload and get to your booth without assistance and do not need access to our loading docks.

ALL outgoing shipments must be crated, packed, or otherwise ready for carrier pickup - the Convention Center will not offer preparation such as shrink-wrapping pallet-loaded equipment for outbound shipments.

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional material handling required

SPECIAL HANDLING: Material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, side door unloading, constricted space loading, designated piece loading, and stacked shipments; Ferederal Express and UPS are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks

Straight Time: 8:00am to 5:00pm, Monday Through Friday

Overtime: 5:00pm - 7:59am, Monday through Friday, all day Saturday and Sunday.

PRE-SHOW SHIPMENTS - AVAILABLE ON THE FOLLOWING DATES ONLY: Sept 3, 7, 8, & 9, 2021

Code #	Description	Price per cwt	Minimum
Pre-Show Site Shipment (available dates outlined above)			
2000	Crated or Skidded Shipment.....	\$ 43.00	\$ 43.00
2100	Special Handling Shipment.....	\$ 53.00	\$ 53.00
2200	Uncrated or Pad Wrapped Shipment.....	\$ 60.00	\$ 60.00

Show Site Shipment (available on vendor move-in days only)			
2300	Crated or Skidded Shipment.....	\$ 33.00	\$ 33.00
2400	Special Handling Shipment.....	\$ 43.00	\$ 43.00
2500	Uncrated or Pad Wrapped Shipment.....	\$ 50.00	\$ 50.00

Overtime Charge (in addition to above rates)			
2600	Crated or Skidded Shipment.....	\$ 8.00	\$ 8.00
2700	Special Handling Shipment.....	\$ 11.00	\$ 11.00
2800	Uncrated or Pad Wrapped Shipment.....	\$ 12.00	\$ 12.00

Shipments received without a completed copy of this paperwork being received by us before the deadline date will be billed at the above applicable rates plus an additional 20% of the total charge

If you are having materials delivered and will require access to our loading docks you must fill out the following sections

Code #	Description	Weight	CWT	Unit Price	Estimated Total Cost
2000	S A M P L E	500lbs ÷ 100 =	5	\$33.00	\$165.00
		÷ =			
		÷ =			
		÷ =			
		÷ =			
TOTAL:					

CARRIER INFORMATION (REQUIRED) AND NOTES: _____