



**DALTON CONVENTION CENTER**  
 2211 DUG GAP BATTLE ROAD, DALTON, GA 30720  
 TELEPHONE: (706) 272-7676 FAX: (706) 278-5811



EMAIL COMPLETED FORM TO: [matt@daltontadecenter.com](mailto:matt@daltontadecenter.com)

**ELECTRICAL & WATER SERVICE ORDER FORM**

ORDER DEADLINE DATE: **AUGUST 23, 2019** SHOW DATE: **SEPTEMBER 10 - 12, 2019**

SHOW NAME: FLOORTEK 2019 COMPANY NAME: BOOTH NO:

PRINT NAME: SIGNATURE: DATE:

TELEPHONE NUMBER: FAX NO: E-MAIL:

**This form should be completed and returned with payment by the deadline noted above. If payment is not received with this form, then the 'Paid on Floor' rate will be applied and payment will be requested before the show start. If payment is not received at this point, you may not receive electrical services. IF YOU DO NOT REQUEST POWER BEFORE THE ORDER DEADLINE DATE NOTED ABOVE, WE MAY NOT BE ABLE TO PROVIDE YOU WITH SERVICE, THEREFORE WE STRONGLY URGE YOU TO ORDER AND PAY PRIOR TO THE DEADLINE DATE. IF WE ARE ABLE TO ACCOMMODATE A REQUEST PAST THE DEADLINE DATE, YOU WILL BE CHARGED THE 'REQUESTED AFTER DEADLINE' RATE.**

**PLEASE FILL OUT EACH SECTION**  
**IMPORTANT CONDITIONS AND REGULATIONS**

1. Wall, column, and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment regardless of source of power must comply with all federal, state and local safety codes.
3. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachments plugs in exhibits prohibited.
4. Claims will not be considered unless filed by exhibitor prior to close of exposition.
5. Prices base upon currents wage rates and are subject to change without notice.
6. Under no circumstances shall anyone other than "house electrician" make electrical connections.
7. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician", however, all service connections and overload protection to such equipment must be made by "house electricians" only.
8. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
9. All material and equipment furnished by Convention Center for this service order shall remain the Convention Center's property and shall be removed ONLY by the Convention Center at the close of the show.
10. Electrical power for lights and displays will be turned on one hour prior to show opening time and off at show closing time daily.
11. Unless otherwise directed, Convention Center electricians are authorized to cut floor coverings to permit installation of service.
12. All exhibitor's cords must be of the 3 wire grounded type. All expose non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
13. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring.

**STANDARD ELECTRICAL SERVICE 120 Volt, A.C. single phase, 60 cycle**

(suitable for most standard items such as laptops, projectors, or any other device that could be plugged into a regular wall outlet)

<u>QTY</u>	<u>DESCRIPTION</u>	<u>TOTAL AMPS</u>	<u>PAID IN ADVANCE</u>	<u>COST IF PAID ON FLOOR</u>	<u>ORDER AFTER DEADLINE RATE</u>	<u>COST</u>
_____	Standard 15 amp cord with 3 outlets	_____	\$40.00	\$50.00	\$100.00	_____

**CUSTOM ELECTRICAL SERVICE (208v and higher)**

Indicate appropriate voltage required below. A separate order form is required for each connection of 208v and higher

( ) 208 Volt, A.C. single phase, 60 cycle ( ) 208 Volt, A.C. 3 phase, 60 cycle ( ) 480 Volt, A.C., 3 phase, 60 cycle

<u>CHECK ONE</u>	<u>TOTAL AMPS</u>	<u>PAID IN ADVANCE</u>	<u>COST IF PAID ON FLOOR</u>	<u>ORDER AFTER DEADLINE RATE</u>	<u>COST</u>
_____ Up to 20 amps	_____	\$75.00	\$85.00	\$170.00	_____
_____ 21 to 40 amps	_____	\$115.00	\$125.00	\$250.00	_____
_____ 41 to 60 amps	_____	\$150.00	\$160.00	\$320.00	_____
_____ Over 100 amps	_____		Price upon request		_____

24-hour service required: ( ) Yes ( ) No  
 (if yes then add 50% to service connection charge)

**TOTAL ELECTRICAL SERVICE:** \_\_\_\_\_

LABOR FOR ELECTRICAL/AIR WORK ON EQUIPMENT INCLUDING CUSTOM CONNECTIONS, TRACING MALFUNCTIONS, ETC (Labor time will be charged in one-half hour increments. Minimum charge - 1/2 hour. Does NOT include cost of any materials required): \$40.00 per hour

**WATER SERVICES**

Hookup for each piece of equipment \$35.00 each. Please specify if drain is needed. (Hookup is 1/2" line)  
 Number of hookups required: \_\_\_\_\_ x \$35.00 = **Total Water Cost \$**\_\_\_\_\_. Drains needed on \_\_\_\_\_ of above hookups.

**ENTER TOTALS HERE**

ELECTRICAL TOTAL: \$ \_\_\_\_\_ + WATER TOTAL: \$ \_\_\_\_\_ = **GRAND TOTAL:** \$ \_\_\_\_\_