

---

### **BOOTH EQUIPMENT**

Each 10x10 booth will be set with 8' high black back drape, 36" high black side dividers, one 8' draped table, one folding chair and one trash can.

### **EXHIBIT HALL CARPET**

The exhibit spaces are not carpeted, however the aisles will be carpeted gray. Please refer to the Carpet Order Form if you are interested in carpet for your exhibit area.

### **DISCOUNT PRICE DEADLINE**

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payments by the due dates on the forms. Please see the Deadline Date Form for a listing of the dates.

### **EXCLUSIVE SERVICES**

Third Parties or Exhibitor Appointed Contractors will not be allowed to perform the following services: rigging; material handling and booth cleaning. Please refer to the appropriate form for these exclusive services.

### **EXHIBITOR MOVE-IN**

Sunday, September 9, 2019 is CARRY IN ITEMS ONLY. Please see the show schedule for a complete list of available times.

### **EXHIBITOR MOVE-OUT**

All exhibitor materials must be removed from the exhibit facility by September 14, 2019 at 1:00pm. All carriers must check-in no later than September 13, 2019 at 3:00 pm. Please see the show schedule for a complete list of available times.

### **FLOORTEK ONLINE**

Please visit <http://www.floor-tek.com/> for show forms, Calendar of Events and additional show information.

### **EXHIBITOR MANUALS**

The Exhibitor Manual will be online. You will be emailed a user name & password from Alliance Nationwide Exhibitions.

### **ADVANCE WAREHOUSE SHIPMENTS**

### **SHOW SITE SHIPPING ADDRESS**

FloorTek Expo  
Exhibiting Company Name  
Booth# \_\_\_\_\_  
c/o Dalton Convention Center  
2211 Dug Gap Battle Road  
Dalton, Georgia 30720 USA

**We want you to have a successful show. If we can be of any assistance, please call American Floorcovering Alliance at 706-278-4101 or email: [manis@americanfloor.org](mailto:manis@americanfloor.org)**